

# Yelm Community Schools, District No. 2

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## MINUTES

*of a Regular Meeting of the Board of Directors*

**Tuesday, November 21, 2023**

### **BOARD MEMBERS PRESENT**

Debbie Edwards, Donna Edwards, Bill Hauss, Denise Hendrickson, Mark Rohwedder

### **ADMINISTRATION PRESENT**

Jeff Adams, Dee Dee Buckingham, Lisa Caderno-Smith, Jennifer Carrouger, Ellen Cavanaugh, Sandy Conradi, Chris Hansen, Teri Melone, Shannon Powell, Chris Woods

### **CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

Vice President Debbie Edwards called the Regular Business Meeting to order at 6:00 p.m.

### **AUDIENCE**

**Community Comments** – No Comments

### **SCHOOL BOARD MINUTES – APPROVED**

October 12, 2023 – Regular Business Meeting/Study Session

October 26, 2023 – Regular Business Meeting

*M/Mark Rohwedder; S/Denise Hendrickson; Motion carried unanimously.*

### **NEW BUSINESS**

#### **INDIVIDUAL CONTRACTS – APPROVED**

<b><u>NEW HIRES</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Jeffrey Adams	Transportation Director of Transportation	11/16/2023
Sarah Butcher	MK Para Instructional One Year Only	10/30/2023
Jamie Connally	YMS Coach Assnt Girls Basketball	11/6/2023
Amy Earley	YHS Coach Assnt Girls Wrestling	11/13/2023
Sean Ekerson	YMS Coach Assnt Wrestling	11/6/2023
Sean Jordan	YMS Coach Assnt Wrestling	11/6/2023
Ronald Kretschmer	LK Para SPED LRC One Year Only	11/6/2023
Kylie Mullins	YHS Coach Assnt Girls Basketball	11/13/2023
Samantha Newman	PR Para Instructional One Year Only	11/13/2023
Tara Proper	MK Para SPED LRC	11/13/2023
Carol Roseberry	MP Para Instructional One Year Only 3.0 hr.	11/1/2023

#### **LEAVE OF ABSENCE**

No Report

#### **RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Susan Hinton	RMS Para SPED Program FLC	Resignation 11/3/2023
Keith Leitzell	Transportation Bus Driver	Resignation 11/17/2023
Christopher McWilliams	Transportation Mechanic	Resignation 11/3/2023
Heather Sheard	LK Office Professional V	Resignation 11/3/2023
Julie Star	MK Para SPED LRC	Resignation 11/1/2023
Gregory Wilson	Transportation Assistant Director	Resignation 10/20/2023

## **STAFFING CHANGES**

Shannon Hillemann

LK Office Professional III to Office Professional V

11/6/2023

## **Stipends/Supplemental Contracts**

\$246,035.33

*M/Donna Edwards; S/Mark Rohwedder; Motion carried unanimously.*

## **RESOLUTION 02-23-24 – APPROVED**

Excess Property Taxes Certification

*M/Donna Edwards; S/Mark Rohwedder; Motion carried unanimously.*

## **RESOLUTION 03-23-24 – APPROVED**

Replacement Educational Programs and Operations Levy

*M/Donna Edwards; S/Mark Rohwedder; Motion carried unanimously.*

## **RESOLUTION 04-23-24 – APPROVED**

Acceptance of Building Commissioning Report Southworth Elementary

*M/Mark Rohwedder; S/Bill Hauss; Motion carried unanimously.*

## **RESOLUTION 05-23-24 – APPROVED**

Final Acceptance of Construction Completion of Southworth Elementary

*M/Denise Hendrickson; S/Donna Edwards; Motion carried unanimously.*

## **VOUCHERS AND PAYROLL - APPROVED**

A. General Fund	# 70148286 - 70148406	
	# 70148408 – 70148516	
	# 70148536 - 70148582	\$2,169,195.50
B. ASB Fund	# 70409318- 70409353	\$55,372.22
C. Capital Projects Fund	# 70501665 - 70501676	\$690,346.40
D. AP ACH	# 222100155 – 222100145	\$2,914.12
E. October Payroll		\$5,331,391.56

*M/Denise Hendrickson; S/Mark Rohwedder; Motion carried unanimously.*

## **FACILITIES REPORT – APPROVED**

Director of Facilities Chris Hansen presented the public works voucher for board approval.

### **Public Works:**

<u>Project #</u>	<u>Amount</u>	<u>Vendor/Reason</u>
137.22	\$5,934.28	Intracommunication Network System – Technology Installation – Tech
150.22	\$116,075.52	Safe Haven Defense – Security Film Installation - RMS
192.22	\$4,364.48	South Sound Fire & Security – Replacement Fire Alarm Panel – DO
210.22	\$1,024.30	South Sound Fire & Security – Security System Troubleshoot – FS
05.23	\$927.96	Drain Pro – Clear Mop Sink Main Line – YES
11.23	\$1,912.75	Wood & Link Fence Co – Install chain link fence by bus lane – YHS
12.23	\$1,125.02	Intracommunication Network System – Technology Installation - PR
15.23	\$1,143.70	Generation Glass Co – Broken Tempered Unit - PR
16.23	\$491.40	Heath Northwest – Intermittent outages- troubleshoot/repairs on digital sign – RMS
18.23	\$284.18	South Sound Fire & Security – Service call security system RMS
19.23	\$284.18	South Sound Fire & Security – Service call security system FS
20.23	\$426.27	South Sound Fire & Security – Service call security system YHS
21.23	\$281.06	South Sound Fire & Security – Service call security system PR
22.23	\$3,052.75	NWAP Inc. – Repair on electric operable partition – RMS

*M/Donna Edwards; S/Bill Hauss; Motion carried unanimously.*

### **FINANCIAL REPORTS**

Chief of Finance and Operations Jennifer Carrougher announced the previous year's budget was submitted and approved.

### **GRADUATE YELM! UPDATE**

Communications Director Teri Melone presented an update on the meetings with the parent organizations and announced one new partner.

### **STUDENT ENROLLMENT REPORT**

Nov 2023	5875 HC	5687.75 FTE (219.75 > 5468.00)
Oct 2023	5875 HC	5690.25 FTE (222.25 > 5468.00)
Nov 2022	5640 HC	

### **BOARD COMMENTS**

Board members commented on:

- Thank you, Donna, for 23.5 years of service to the Yelm Community Schools.
- Good information at the WSSDA Conference
- Good luck YHS football!

Student Representatives commented on:

- Enjoying the games and activities at lunch planned by the leadership students.
- Winter sports are underway – good luck athletes!

### **SUPERINTENDENT'S REPORT**

Superintendent Chris Woods commented on:

- Attended all of the Veterans Day assemblies – they were great!
- Thank you, Grocery Outlet, for all you do to support Thanksgiving meals for families.

### **ADJOURNMENT** – 7:07 p.m.

Respectfully submitted by:

/S/Chris Woods

Secretary to the Board

Approved by:

/S/Debbie Edwards

Board President